

2021-2022 Mifflin County Academy of Science and Technology

Suspected COVID-19 Isolation Procedures

Procedure Statement:

The purpose of this is to set the standard procedures for the isolation and quarantine of students and staff who are exhibiting symptoms of COVID-19.

Applicability:

These procedures applies to all enrolled students and current faculty or staff.

Procedure Authority:

Academy Administrators and Health Room Aide

Implementation Procedures

Set up of the Isolation Room:

1. A room will be designated for the isolation of those with suspected or potential COVID-19 symptoms.
2. Signage will be posted on the doors of the isolation room identifying its restricted use for people with COVID-19 symptoms.
3. Students/staff who are in the isolation room are to use the restroom in the nurse's suite.
4. All doors to the Isolation Room are to remain closed.
5. The Isolation Room will contain:
 - a. Several plastic chairs
 - b. Rabbit Air Purifier
 - c. A trash can
 - d. Box of tissues
 - e. Box of gloves
 - f. Box of surgical masks

6. Upon entry to the Isolation Room, the following personal protective equipment (PPE) will be available: Gloves, Gown, Face Shield or Goggles, Surgical Mask, N-95 Mask (if accessible), & Shoe Covers.
 - a. Only those with appropriate training of donning and doffing PPE will be permitted access to the Isolation Room.
7. Cleaning supplies should remain in the room and placed out of reach of students.

If a student or staff member begins to exhibit symptoms related to COVID-19 illness while on campus, the following steps must be taken by faculty and staff:

1. The person in question should have their symptoms and temperature recorded by the Health Room Aide. These symptoms should be recorded on the *COVID-19 Daily Symptom Checklist*.
2. If symptoms of COVID-19 are present, the student or staff member will be escorted to the Isolation Room.
3. Standard precautions and social distancing should be maintained and followed per federal and state guidelines.
 - a. The Health Room Aide will wear PPE while caring for the suspected COVID-19 student or staff member including:
 - i. Gown
 - ii. Gloves
 - iii. Surgical Mask
 - iv. N-95 Mask (if available)
 - v. Face Shield or Goggles
 - vi. Shoe Covers
4. The student will wear a mask while waiting for parent pick-up. Student drivers may drive independently off campus with parent permission and if medically stable.
5. A staff member with symptoms will wear a mask. School administrators should be notified of an ill staff member to determine appropriate student coverage. If stable, the staff member will leave school campus as soon as possible.
6. The Health Room Aide will notify the student's parents or guardians via telephone. Parents will call the school's main office or health room aide upon arrival.
7. The health room aide will meet the parent with the student at a designated exterior door pick-up site.
8. The parent or guardian will be given a copy of the *Academy COVID-19 Daily Checklist*.

9. The student or staff member will be permitted to return to campus with appropriate documentation when cleared by the Department of Health or healthcare provider.
 - a. *Refer to the Academy COVID-19 Related Guidelines for Returning to School Form*

Cleaning of the Isolation Room after each use:

After the ill person leaves school campus, school custodial and nursing staff will be responsible for the following:

1. All items used by the student must be cleaned and sanitized. The staff member will spray down used items with disinfectant and follow appropriate wet times.
2. Allow items to air dry.
3. Door handles and any other items touched by the student or staff will be disinfected.
4. Custodial staff will be notified of the usage of the quarantine room as soon as possible.
5. Custodial staff will sanitize the Isolation Room after each use and at the end of the school day.

**2021 - 2022 Mifflin County Academy of Science and Technology
COVID-19 Daily Symptom Checklist**

Employee**High School Student****Adult Student**

REVIEW this COVID-19 Daily Symptom Checklist EACH DAY before arriving to school.

1. Does the Employee, High School Student or Adult Student have a fever (temperature of 100.0⁰F or greater) without having taken any fever reducing medications? **YES or NO**
2. Is the Employee, High School Student or Adult Student taking any medication to treat or reduce a fever such as Ibuprofen (Motrin, Advil) or Acetaminophen (Tylenol)? **YES or NO**
3. Has the Employee, High School Student or Adult Student been exposed to or in *close contact with someone diagnosed with COVID-19 or placed in quarantine for possible contact with COVID-19? **YES or NO**

**Close Contact: Someone who was within 6 feet of an infected person for a total of 15 minutes over a 24 hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to specimen collection) until the time the patient of COVID-19 is isolated, or having contact with infectious secretions of a COVID-19 case (i.e. being coughed on).*

STOP: If YES to any of these questions = Do Not Attend The Academy - REMAIN At Home

Is the Employee, High School Student or Adult Student experiencing any of the following?

Group A	Group B
<input type="checkbox"/> Cough <input type="checkbox"/> Shortness of breath <input type="checkbox"/> Difficulty breathing <input type="checkbox"/> New olfactory disorder (loss of smell) <input type="checkbox"/> New taste disorder (loss of taste)	<input type="checkbox"/> Fever (100.0 ⁰ F or greater) _____ <input type="checkbox"/> Chills <input type="checkbox"/> Rigors (shivering) <input type="checkbox"/> Myalgia (muscle pain) <input type="checkbox"/> Headache <input type="checkbox"/> Sore throat <input type="checkbox"/> Nausea or vomiting <input type="checkbox"/> Diarrhea <input type="checkbox"/> Fatigue <input type="checkbox"/> Congestion or runny nose <small>Per Academy nursing procedure during each school year, a fever always requires the child to be picked up from school.</small>

The Employee, High School Student or Adult Student will be sent home if: One or more symptoms in Group A OR Two or more symptoms in Group B

Health Room Aide Initials _____

Date: _____

Patient Name _____

Date: _____

Notes:

2021-2022 Mifflin County Academy of Science and Technology COVID-19 Return to School Questionnaire

Employee

High School Student

Adult Student

Upon return, the Employee, High School Student, Adult Student shall meet with the Health Room Aide to complete the information below.

SITUATION IS DETERMINED TO BE UNRELATED TO COVID-19

Please check all that apply:

- No known exposure to person with COVID-19 diagnosis
- Symptoms:
 - _____ Exhibited no symptoms **OR**
 - _____ Symptom improvement or resolution for 24-hour period **OR**
 - _____ Alternative diagnosis has been determined by a licensed healthcare provider
- Fever-free for at least 24 hours without the use of fever-reducing medication
- Provided parent (If Applicable), physician or DOH excuse to main office upon school arrival**

SITUATION IS RELATED TO A STUDENT OR SOMEONE IN CLOSE CONTACT WITH THE STUDENT WHO WAS TESTED FOR COVID 19

Please check all that apply:

- Consulted with Licensed Healthcare Provider (LHP) or Department of Health (DOH)
- Notified Academy Health Room Aide: *Kim Walters, (717)-248-3933 Ext. 5605*
 - _____ Of COVID-19 test result of student (Positive) **AND** completion of quarantine guidelines per LHP or DOH **OR**
 - _____ Of COVID-19 test result of student (Negative) **AND** completion of quarantine guidelines per LHP or DOH **OR**
 - _____ Of completion of quarantine requirement due to a close contact being tested
- Notified Appropriate Administrator
- Provided parent (If Applicable), physician or DOH excuse to main office upon school arrival**

Health Room Aide Initials _____

Date: _____

Patient Name _____

Date: _____

Notes: