

Mifflin County Academy of Science and Technology  
**Adult and Post-Secondary Health and Safety Plan in Response to COVID-19**  
**June 2020**

**Purpose:**

The Mifflin County Academy of Science & Technology (The Academy) adult administration, faculty and staff are dedicated to the safety of all persons involved in school activities. This document outlines the appropriate strategies to resume in-person adult instruction, operations, services, and activities. Any changes in school access made by the Governor of Pennsylvania or the Pennsylvania Department of Health will supersede this document and will be made available on The Academy’s website at [www.theacademy.net](http://www.theacademy.net).

It is the responsibility of The Academy adult faculty and staff to use best efforts to control the spread of infectious disease through antiseptic procedures, use of personal protective equipment (PPE), hand hygiene, and social distancing. These strategies may be revised as new information about COVID-19 becomes available.

<b>Plan Requirement</b>	<b>Strategies</b>
Coordination with local public health officials	<ul style="list-style-type: none"> <li>• The Academy has begun to coordinate with local public health officials in Mifflin, Juniata, and Lycoming counties to ensure the plan is consistent with state and local orders.</li> </ul>
Minimum requirements and expectations put forth by the PA Department of Education	<ul style="list-style-type: none"> <li>• The Academy’s plan is consistent with the minimum requirements put forth by PA Department of Education in regards to:               <ul style="list-style-type: none"> <li>- Hygiene, Sanitation, and Face Coverings</li> <li>- Social Distancing Interventions and Modifications</li> <li>- Accommodations to Faculty, Staff, and Students</li> <li>- Course Modifications</li> </ul> </li> </ul>
Monitoring of health conditions on campus	<ul style="list-style-type: none"> <li>• Faculty will conduct routine, daily health checks (e.g., temperature and symptom screening) which include checks for history of exposure.</li> <li>• Home/self-screening and reporting is encouraged for those students that have been exposed or have privacy concerns of monitoring practices and the potential stigma associated with monitoring and confirmed exposure or cases.</li> <li>• Employees and students are encouraged to stay home if they are sick.</li> <li>• When possible, flexible attendance policies for students will be implemented.</li> </ul>
Accurate and timely communication on COVID-19 related developments to staff, faculty, and students	<ul style="list-style-type: none"> <li>• The Academy’s Adult Health and Safety Plan will be posted on the school website.</li> <li>• Further, The Academy will:               <ul style="list-style-type: none"> <li>- Provide regular update information on school website, emails to students, and bulletin boards in program areas.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Encourage students and families to practice and reinforce good prevention habits at home.</li> <li>- Remind students to stay at home if sick with any illness.</li> <li>- Prepare adult students for remote learning, when possible and permitted, if school is temporarily dismissed.</li> <li>- Discourage students and families from gathering in other public places while school is dismissed to help slow the spread of COVID-19 in the community.</li> </ul>
<p>Strategy for quarantine and isolation in the event transmission occurs on campus or the county is designated as being in the red phase</p>	<ul style="list-style-type: none"> <li>• If any person is symptomatic he/she will be sent home and the following criteria must be followed before they will be allowed to return to The Academy. <ul style="list-style-type: none"> <li>- At least three days (72 hours) have passed <i>since recovery</i> defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g. cough, shortness of breath) <b>and</b></li> <li>- At least 7 days have passed since symptoms first appeared.</li> <li>- If the individual has tested positive for COVID-19, negative results of an FDA Emergency Use Authorized molecular assay for COVID-19, must be obtained.</li> <li>- These guidelines are based on the Center for Disease Control return to work criteria for health care professionals with confirmed or suspected COVID-19.</li> </ul> </li> <li>• The Academy will close off areas used by a sick person for twenty-four hours and will not use before cleaning and disinfection.</li> <li>• Notify appropriate individuals in the event of exposure or confirmed case, while maintaining confidentiality.</li> <li>• Program faculty will maintain a communication system for students for self-reporting of symptoms and notification of exposures and closures.</li> <li>• The Academy will continue to refer to most recent DOH Guidance on Home Isolation or Quarantine and Returning to Work.</li> </ul>
<p>Plan and adequate supplies to reinforce practices related to hygiene, sanitation, and face coverings on campus</p>	<p><b>Hygiene and Sanitation Protocols</b></p> <ul style="list-style-type: none"> <li>• The Academy will provide students with hygiene information and clearly post information in program areas.</li> <li>• Signs are placed in key areas and reminders in restroom facilities to encourage handwashing.</li> <li>• Appropriate hand sanitizer, hand wipes, or hand soap will be supplied for students, staff, and visitors.</li> <li>• Custodial staff will conduct regular cleaning and disinfecting of surfaces and objects that are frequently touched. This includes cleaning objects or surfaces</li> </ul>

	<p>not ordinarily cleaned regularly (e.g., doorknobs, light switches, classroom sink handles, countertops, etc.).</p> <ul style="list-style-type: none"> <li>Disinfectant supplies meet EPA’s criteria for use against SARS-CoV-2 (COVID-19).</li> </ul> <p><b>Face Coverings and Personal Protective Equipment (PPE)</b></p> <ul style="list-style-type: none"> <li>Face coverings will be worn by all students, faculty, and staff in all classrooms, public shared spaces on campus, or in areas where social distancing cannot be observed.</li> <li>Students are required to provide their own face coverings but The Academy will make their best effort to ensure an adequate supply of face coverings are available.</li> <li>Individuals unable to wear face coverings due to a health condition or disability will be encouraged to be extra cautious about maintaining proper social distance and observing all other hygiene protocols.</li> <li>The Academy will communicate face covering and hygiene practices to individuals on campus through emails, in-person, and on program area bulletin boards.</li> </ul>
<p>Implementation of necessary social distancing interventions needs to safely resume in-person instruction and other related operations on campus</p>	<p><b>Social Distancing</b></p> <ul style="list-style-type: none"> <li>Students, faculty, and staff will maintain a safe social distance of at least 6 feet apart when feasible. This includes offices, classrooms, laboratories, hallways, restrooms, common areas, and outdoor spaces.</li> <li>Appointments for registration, financial aid, payments, entrance testing, etc. will be scheduled to maintain social distancing.</li> <li>Alternative methods of contact such as email, chat, and telephone calls will be encouraged for current and prospective students.</li> </ul> <p><b>Control Entrance and Exits to Buildings</b></p> <ul style="list-style-type: none"> <li>The Academy will designate an Adult Education entrance point without prohibiting access for students and staff with disabilities.</li> </ul>
<p>Necessary modifications to facilities to help create an environment conducive to healthy, safe, and inclusive learning</p>	<p><b>Limit Number of Students in the Classroom</b></p> <ul style="list-style-type: none"> <li>Class sizes will be limited to less than 25 students to accommodate appropriate social distancing of 6 feet between individuals when feasible</li> <li>Classes over 10 will be held in a larger classroom.</li> <li>When feasible, instructors may conduct classes outside.</li> </ul>
<p>Review and adjustments to attendance requirements, absentee policies, and non-essential travel for students, individuals at high risk for COVID-19, and personnel</p>	<ul style="list-style-type: none"> <li>When possible and if permitted by accrediting bodies, The Academy will provide students with alternate work and/or adjustments to attendance requirements.</li> <li>If alternate work and/or attendance adjustments are not permitted, The Academy will consider allowing the</li> </ul>

	student to return at a later date to complete the coursework, if possible.
Modification of course modalities, schedules, and academic calendars to adapt to the changing transmission levels and community spread of the virus	<ul style="list-style-type: none"> <li>• Adult education classes and labs will be modified, as possible and permitted, to maintain mandatory ratios and appropriate social distancing.</li> <li>• On-the-road Commercial Drivers License (CDL) students will be scheduled drive time to maintain a one-to-one ratio in the truck.</li> <li>• Social distancing must be maintained during lunch and break times in all areas. Masks can be removed for eating.</li> <li>• Breaks can be taken by going through exit/entrance procedure of removing/putting on disposable PPE and go outside (using social distancing).</li> <li>• When returning from break or lunch, all persons should wipe down their phone if used during break.</li> </ul>

O.C. Adopted June 11, 2020

### Updates

1.

### References/Additional Information

#### **Preliminary Guidance for Phased Reopening of Schools**

(<https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/Pages/default.aspx>) from PDE (June 3, 2020)

#### **Nursing Education Program Guidance:**

(<https://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/Nursing/Documents/Board%20Documents/Nursing-Education-Program-Guidance-from-PDE.pdf>) from PDE (May 13, 2020).

#### **PA Governor's Office**

Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees and the Public and the health and safety guidelines detailed in the Governor's phased-in reopening plan. <https://www.governor.pa.gov/wp-content/uploads/2020/05/20200504-COVID-19-Business-Guidance.pdf>

#### **How to Discontinue Home Isolation**

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

#### **Hand washing**

Fight Germs. Wash Your Hands Demonstration <https://www.cdc.gov/handwashing/videos.html>  
 Covid-19 Handwashing PSA (CDC) <https://www.youtube.com/watch?v=7n4NBkxg2RQ>

2020 Guidance on Preparing Workplaces for COVID-19

<https://www.osha.gov/Publications/OSHA3990.pdf>

## **Cleaning**

Cleaning and Disinfecting Your Facility

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

List N: [\*list N: Products with emerging viral pathogens and human coronavirus claims for use against SARS-CoV-2.\*](#)

Center for Disease Control. (2020). *Information for healthcare professionals about coronavirus (COVID-19)* <https://www.cdc.gov/coronavirus/2019-nCoV/hcp/index.html>

National League for Nursing. (2020). Coronavirus resources center  
<http://www.nln.org/coronavirus-resource-center>